

# *MANDATORY DISCLOSURES*

## GURUKULAM

### INSTITUTE OF TECHNICAL EDUCATION

Chandigarh- RaipurRani-Naraingarh ( Main Road)  
Vill. Kohra – Bhura (Bhurewala), Tehsil- Naraingarh.  
[www.gurukulam.com](http://www.gurukulam.com); E-mail: [mmd\\_pkl@yahoo.com](mailto:mmd_pkl@yahoo.com)

## INTRODUCTION

The promoters have envisioned to establish a private unaided Polytechnic par excellence in Vill. Kohra-Bhura Tehsil Naraingarh Distt. Ambala to produce skilled and trained manpower in the emerging areas of technology. Technical Education being skill and competency based apart from the knowledge, requires linkages with industry and the fellow institutions in the region in particular and in the country/abroad in general. Since, the technology is changing very fast, it is not always possible to have each and every equipment for training in the institutions. The environment in an academic institution is quite different from the real world of work. Therefore, sharing of resources with industry and the fellow institutions becomes imminent. The Mata Mansa Devi Educational Society intends to develop linkage with industry, fellow institutions and community as elaborated below.

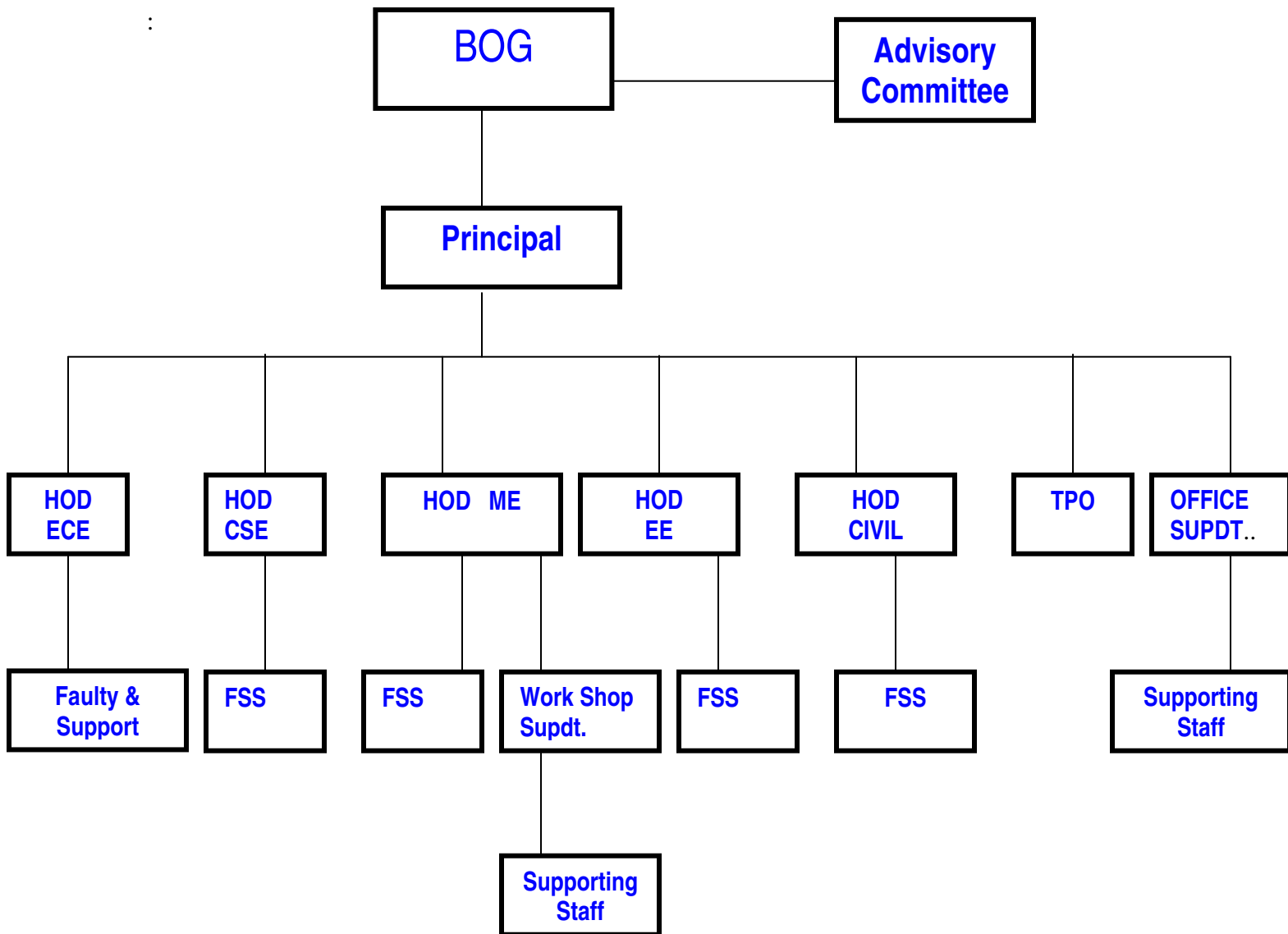
## Constitution of BOG with detailed qualification, experience of all members

<b>Sr. No.</b>	<b>Name of the member</b>	<b>Designation</b>	<b>Qualification</b>	<b>Remarks</b>
1	Mr. Sanjeev Goyal	Chairman	M.A (Economics)	
2	Mr. Sandeep Aggarwal	General Secretary	Graduate	
3	Mr Vikas Bansal	Vice Chairman	Law, Graduate	
4	Mrs Pankaj Goyal	Member	Graduate	
5	Sh. Rohit Aggarwal	Member	Graduate	
6	Mrs. Parveen Bansal	Member	Graduate	
7	Dr Raj Kumar Gupta	Asst. Prof. Thaper University, Patiala.	PhD Chemical Engg.	
8	Mr. Hirdesh Madan	Center Head Bulls-Eye, Chd.	B.Tech Mechanical Engg., MBA	
9	Mr Pawan Gupta	Social Worker	Graduate	
10	Mr Sanjay Jain	Industrialist M.D, Jai Bharat Steel, Kala Amb.	Graduate	
11	Col. (Retd.) S.K. Jain	Member Secretary	M. Tech. (IIT), MBA	

## NAME OF THE AFFILIATING UNIVERSIRY/ BOARD:

<b>Name</b>	State Board of Technical Education, Panchkula.		
<b>Address</b>	The Secretary, State Board of Technical Education, Haryana, Bays no. 7-12, Sector-4, Panchkula.		
<b>Pin Code</b>	-134109	<b>Period of Affiliation</b>	1 year
<b>STD Code</b>	0172	<b>Phone No.</b>	0172-5060924
<b>Fax No.</b>	-----	<b>E-Mail/ Web site</b>	www.techeduhry.nic.com

# Organization Chart of Gurukulam Institute of Technical Education.



## **COURSES OFFERED :**

<b>SR. NO.</b>	<b>COURSES</b>	<b>DURATION</b>	<b>INTAKE</b>
1	DIPLOMA IN MECHANICAL ENGG.	3 YEARS	60
2	DIPLOMA IN CIVIL ENGG.	3 YEARS	60
3	DIPLOMA IN COMPUTER SCIENCE ENGG.	3 YEARS	60
4	DIPLOMA IN ELECTRICAL ENGG.	3 YEARS	60
5	DIPLOMA IN ELECTRONICS & COMMUNICATION ENGG.	3 YEARS	60

## **ELEGIBILITY:**

Pass in Matric Examination from State Board of School Education, Haryana or equivalent from a recognized Board/University. The candidate must have passed English, Math and Science (Physics & Chemistry) as compulsory subjects.

## **NOTIFICATION:**

The notification for Diploma Courses is issued in the leading newspapers in the month of March/ April every year.

## **SALIENT FEATURES:**

- 1 Highly Qualified & Experienced Teaching Faculty.
- 2 512 KBS leased line Internet Connectivity.
- 3 Modern & Well Equipped Labs/Workshops.
- 4 Fully Wi – Fi enabled campus.
- 5 Well Stocked Library.
- 6 Most Modern Computer & Comm. Lab with AC infrastructure.
- 7 World Class infrastructure i.e. spacious & well furnished lecture rooms ( best in the region)
- 8 Excellent transport facility from:- Chandigarh, Panchkula, Barwala, Raipur Rani, Shahzadpur, Naraingarh.
- 9 Tie up with homely environment P.G. at Raipur Rani/ Naraingarh.

## FEE STRUCTURE:

Only during Session 2008-09 on account of Provisional Fee Structure as per detail given below:

1. Tuition Fees	Rs. 25,000.00
2. Development Fund	Rs. 5,000.00
3. Student Fund	Rs. 1,200.00
4. Security( Refundable)	Rs. 1,500.00
<b>Total</b>	<b>Rs. <u>32,700.00</u></b>

## PROFILE OF PRINCIPAL:

Col. (Retd.) S.K. Jain [M. Tech. (IIT), MBA]

<b>Name</b>	<b>Col.(Retd.) S.K. Jain</b>				
<b>Designation</b>	<b>Principal</b>	<b>Qualification &amp; M. Tech, IIT,</b>	<b>Highest Degree</b>	<b>Specialization</b>	<b>Total Experience</b>
		<b>M.B.A.</b>			
		<b>Experience :</b> <b>34 years</b>			
		<b>Date of Birth:</b> <b>29-06-1952</b>	<b>M. Tech.</b> <b>(IE &amp; OR)</b>	<b>Industrial Engineering</b>	<b>34 Years</b>
<b>STD Code</b>	<b>01734</b>	<b>Phone No. (O)</b> <b>09996445112</b>	<b>Fax No.</b>	<b>----</b>	
<b>STD Code</b>	<b>0172</b>	<b>Phone No. (R)</b> <b>0172-2550294</b>	<b>Fax No.</b>	<b>--</b>	
<b>E-Mail</b>	<b>-----</b>	<b>Mobile No.</b> <b>09463390546</b>	<b>Date of joining the institution:</b> <b>Aug. 2008</b>		

## HEAD OF DEPARTMENT:

The Head of Department is overall incharge of his branch. He is required to ensure smooth functioning of the department in addition to his teaching load of 8 hours per week. He is to ensure that all the Lectures in his branch to perform their duty effectively and efficiently and also to ensure better teaching learning process to the satisfaction of the stake holders. He involves himself and the other faculty in the process off curriculum development, in updating and revision on continued basis to meet the requirement of industry.

He has to ensure that the laboratories in the department are well equipped and maintained according to the curriculum. All the equipment in the laboratories/ workshops must be functional to conduct the Practicals properly.

## FACULTY:

<b>Sr. No.</b>	<b>Name</b>	<b>Qualification</b>	<b>Designation</b>
1	Col. (Retd.) S.K. Jain	M. Tech. (IIT), MBA	Principal
2.	Mr. Ashish Verma	B. Tech. Mechanical Engg.	Lect. Mechanical Engg.
3.	Mr. Sumit Rana	B. Tech. Computer Science Engg.	Lect. Computer Science Engg.
4.	Mr. Kamlesh Kumar	M. Sc. Physics	Lect. Electronics & Communication Engg.
5.	Ms Meenakshi Rana	M. Sc. Maths, B.Ed	Lect. Maths
6.	Ms Rajni	M. Sc. Chemistry	Lect. Chemistry
7.	Ms Neeru Gupta	M.Sc.(Hons.) Maths	Lect. Maths
8.	Ms Silky Chadda	M.Sc. Chemistry	Lect. Chemistry
9	Ms Neetu Sharma	M.A English, B.Ed	Lect. Communication - Skills
10	Ms Naina Tara	M.A English	Lect. Communication - Skills
11	Mr. Jaswinder Kumar	M.Sc. Physics	Lect. Physics
12	Mrs Kanta Kapil	M.Sc IT, Pursing M.C.A	Lect. CSE
13	Ravinder Kumar	Diploma Mechanical Engg.	Lect. Mechanical

## WORK SHOP INSTRUCTOR

1. To arrange the various machinery and equipment required for the training of students as per the design of curriculum.
2. To develop the requisite training skills amongst the students.
3. To maintain the machinery and equipment always in functional/working order.
4. To arrange the raw material required for the training of the students well in time.
5. To keep himself updated about the various developments in the related fields.

<b>Sr. No.</b>	<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Experience</b>
1.	Mr. Ramesh Kumar	10 <sup>th</sup> , I.T.I.	Asstt. Workshop Supdt.	9 Years
2.	Mohd. Raffik	Diploma Com.	Networking Engr.	1 year
3.	Mr. Bhopal Singh	10 <sup>th</sup> , I.T.I.	Instructor Smithy	4 Years
4.	Mr. Ram Lal	Diploma Mechanical	Instructor Electrical	4 Years
5.	Mr. Shish Pal	10 <sup>th</sup> I.T.I.	Instructor Fitting	2 Years
6.	Mr. Ravinder Kumar	10+2, I.T.I.	Instructor Welding	3 Years
7.	Mr. Naresh Kumar	10 <sup>th</sup> , I.T.I.	Instructor Painting	6 Years

## Details of Technical/Administrative / supporting Staff

S.No	Category Staff	Number
1	Technical Supporting Staff a) Workshop Attendant b) Workshop Technician c) Laboratory Assistant d) Librarian e) Assistant Librarian f) Programmer g) System Analyst h) Others (Computer Lab in-charge, Lab Attendant etc)	09
2	Administrative Staff a) Administrative Officer b) Accounts Officer/Assistant Account Officer c) Clerks d) Others	04

### 18. Details of Laboratories & Workshops

S.No	Name of the Course	Name of the laboratory/workshop	Total Area of lab/workshop, Carpet Area available( Sqm)	Major equipment
01	Civil Engg.	Physics Lab	110 Sqm	
02	Mechanical Engg.	Chemistry Lab	110 Sqm.	
03	Computer Science Engg.	Electronics Lab	110 Sqm.	
04	Electronics & Comm. Engg.	Computer Lab	110 Sqm.	
05	Electrical Engg.	Comm. Skills Lab	110 Sqm.	
		Carpentry Shop		
		Fitting Shop		
		Welding Shop	460.00 SQM	
		Paint Shop		
		Sheet Metal Shop		
		Electrical & Electronics Shop		



## **Nature and Extent of involvement of faculty and students in academic affairs/improvements**

A class consisting of 60 students has been divided into a group of 30 headed by two class representative preferably One Boy & One Girl. These two group of 30 students each, will be headed by the Faculty as Mentors. The students are free to interact with their Mentors and in turn Mentors are responsible for the overall development of the student in their respective groups. These two Mentors (Faculty) are also the Class Coordinators having the responsibility of the Attendance, Sessionals, Discipline & all the Curricular & Extra Curricular of the concerned students.

**Strengths & Weaknesses of the institution in terms of Teaching Methodology/Transaction of Syllabus /Innovations /best practices (if any)/ industrial project / Industrial consultancy / research taken up for industry and amount granted thereby:**

**The institute has got highly qualified & experienced faculty. The institute is also well equipped with latest Labs/Workshops. However, the institute being the newly established unit, a lot of infrastructure is being established which will take sometime for the institute to come up.**